



SAMSKRUTI COLLEGE OF PHARMACY

(Sponsored by St. VINCENT EDUCATIONAL SOCIETY)

Regd No 5782/2000

(Approved by AICTE, PCI, New Delhi and Afiated to JNTU, Hyderabad)



Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist)-501 301.

Cell : 9701368996,

POLICY DOCUMENT

e – GOVERNANCE

ERP College Automation Package designed and developed by **Aspiron Technologies** aims to minimize the manual efforts, to bring transparency in the system, and to be cost& time effective. This software is used to organize institution’s work on centralize server and to facilitate to plan and utilize all the resources available for working of the staff and students of the colleges to maintain their regular work. This software access is based on user authentication. The staff and students are required to use login-id and password for authentication.

The details are mentioned below:

Package Highlights	<ul style="list-style-type: none"> ➤ Internet /Intranet enabled application with unlimited users ➤ Access Rights to users on individual modules/screens for data security. ➤ Attendance/ Marks/Fee Dues Reports and students’ performance with analysis. ➤ Auto generation of Progress reports, Fee & Attendance reminders to parents/students. ➤ Communication with parents, students and staff through Email, SMS and circulars. ➤ Integration of Biometric fingerprint devices for capturing attendance for staff/students. ➤ Invigilation duties, seating plan, D-Form generation for external examinations. ➤ Specially designed to appropriate fee reimbursement from state
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Signature
Principal

Samskruti College of Pharmacy
Kondapur, Ghatkesar, Medchal District, Hyderabad - 501301



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	<p>government.</p> <ul style="list-style-type: none">➤ Module to track attendance, leaves and performance of staff along with payroll➤ Very comprehensive module on Library with barcode technology integration➤ Transport module to manage buses, routes, halts, expenditure and transport fee➤ Separate module for students to access profiles/resources/library/notices etc.
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Operation/Procedure of Software

- The entire maintenance of the software is handled by the Website and ICT committee of the college
- For the efficient use of above Package highlights the institution has appointed two coordinators over College level and each department level to guide other faculty members.
- College level coordinator must see for the customization based on the requirement of the Institution
- One System Administrator/Senior Faculty member from computer science engineering Department is nominated to monitor and resolve the problems arises in the software Performance day to day.
- The coordinators have to be received the complaint letter/Updating letter if any from College functional Units and submit it to the Website and ICT committee for their notice.



[Signature]
Principal
Samskruti College of Pharm
Ghatkesar (M)
Medchal Dist. PIN-501301

www.samskruti.ac.in



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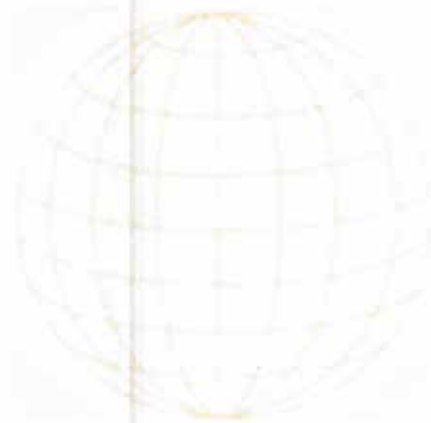
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- After that the committee have to be analyze the reports and identify the solution and bring it to the Head of the institution for kind approval ERP Software terms and conditions:
- 1) Software must be installed in server which is provided by the institution.
 - 2) Software must be in executable form and customization as per the institution must be done.
 - 3) 24/7 service support must be extended through online or offline to solve our query.



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Medchal Dist. PIN-501301
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